



Tree of Life Centre Wythenshawe
Greenbrow Road
Newall Green
Wythenshawe
Manchester
M23 2UE

0161 489 7018
info@treeoflifecentre.org.uk

Volunteer Role

Role : Sorting and Backroom Assistant

Duties :

- Separate goods into different categories i.e. men's, women's, children's clothing, bric-a-brac, books, toys etc.
- Determine what items will be suitable to place into shop, i.e. items to be clean, in good condition and not ripped or torn
- Place items for bric-a-brac, toys, books and videos into appropriate holding areas
- Clothing to be placed on hangers and stored on appropriate rails
- Rejected clothing to be placed into bin bags, bin bags to be tied up with white carrier bag and stored in garage
- Rejected books, backs to be torn off the books, book pages to be deposited in paper recycling facility, backs to be placed in waste bin
- All other rejected items to be placed in waste bin facility

Equipment required :

- Tree of Life Centre Tunic
- Identification badge

Experienced preferred :

- Customer service type environment

Hours of Duties :

- Monday 9:30am – 3:30pm (9:30am – 12.30pm or 12.30 – 3pm)
- Tuesday 9:30am – 3:30pm (9:30am – 12.30pm or 12.30 – 3pm)
- Wednesday 9:30am – 3:30pm (9:30am – 12.30pm or 12.30 – 3pm)
- Thursday 9:30am – 3:30pm (9:30am – 12.30pm or 12.30 – 3pm)